## **Shine Photo Proposal Overview**

- Photography Services. Dates to be Determined.
- Private online Club Proof Album where parents can view and purchase chosen images.
- Pre-composed e-blast regarding picture days to send to your parents.
- Pre-composed proof letter describing the ordering process to print or send to your parents.
- We handle all money collections and photo deliveries. Add your delivery method here.

## **Photography Services Includes the Following:**

- No Charge Set Up & Photography Service. Charges apply only on the client's cancellation of agreed upon reserved times. (See Cancellation Policy)
- On site photographers for the duration of photo day(s.) Backdrop for portraits, head-shot are available along with 'action' styled posing.
- All backdrops, and equipment as needed.
- Production of processed prints, gift ware, and trinkets (bag tags, key chains, water bottles, trading cards etc.) All products are attractively and professionally packaged and delivered in a timely manner.
- Professional Photoshop 'Epic' art available at a competitive additional cost to ordering clients.
- Professional online software for ordering prints and product.
- All billing and money collection handled by us ... so you can concentrate on your club!
- Fund-raising Incentive Products.

## **Cancellation Policy** (Revise to suit. It's optional to include this)

Sometimes life can toss a curve ball and rescheduling is necessary. We understand this and try to be flexible and accommodating where possible. However, since we may be blocking off large portions of our calendar availability to accommodate your group with portraiture at no cost to you, we must insist that our time is respected.

We require 14 days notice to reschedule all sports photography reservations. All cancellations by the client are subject to a minimum \$300.00 cancellation fee. Short notice cancellation (less than 7 days) of reserved dates are subject to a cancellation fee of \$300.00 per 4 hour block of reserved time unless waived by our administration.

For further information or to schedule your club's picture days. Please feel free to contact

## Your contact info